

January 3, 2011 Leo-Cedarville Park Board Meeting

In attendance: Cindy Kimm, Mark Hamilton

Minutes of December 30, 2010 meeting approved as printed.

Budget:

Vouchers?

Purchased landscaping tools for the upcoming season.

Purchased 6 picnic tables [sold at 2009 prices (\$625 each instead of \$700!!!) by Lester Recreation Designs].

Maintenance Report:

Cindy put in a request to have picnic tables placed back under Pavilions 1 and 2.

Cindy verified that our maintenance department plows the Grabill Trail only to Klopfenstein Road. Therefore, we did not break the top off the pipe that exists on the trail between Klopfenstein and Page.

Buildings & Grounds:

RSG: Christmas lights are unplugged. Solar lights not working. Discussed Santa sign. Cindy suggested using hinges next year on the 4x10ft sheets of plywood to help protect the painted surfaces. Decorations will be taken down this week. Picnic tables will be delivered soon. Our guy will assemble them and the maintenance department will take them to the parks.

L/C: Marggie revamped the L/C Park Pavilion Renter's Agreement. This will be passed on to Peggy Garton once we verify with Marggie that it is complete. Rebuilt coffee pot worked fine at Santa Night. Since then, renters have burned it out again. Cindy will look into fixing it again.

Committees & Events:

Santa Night report was discussed and filed for reference next year.

Policies and Resolutions:

No response from our lawyer concerning the Groundskeeper Ordinance.

Miscellaneous:

Standard Operating Procedures (SOPs) were discussed. A few updates were made to "Picnic Area".

Discussed and updated the Garden/Landscape Items list.

Discussed using Town of Leo-Cedarville Application for Employment" as the Park Board's application for employment. It should work with the exception of the "Special Skills" section which is not needed.

Discussed DNR grants for trails and Lake and River Enhancement Funds. Mark will investigate.

Discussed progress made in 2010 towards the 2010-2014 Master Plan. Also discussed proposals for 2011. Discussion ongoing.

Next meeting: January 17, 2011 to vote on Park Board positions, Groundskeeper Ordinance, and details for carrying out SOPs.

Mark Hamilton, LCPB Member