

March 21, 2011 Leo-Cedarville Park Board meeting

In attendance: Cindy Kimm, Mark Hamilton, Marggie Faley

Guest Pam Spannuth

Minutes of March 7, 2011 meeting were approved as distributed.

Budget: Vouchers were reviewed and signed by members.

Maintenance:

Flagpole light repaired. A Douglas Fir tree died at the boat dock, will be removed.

Buildings and Grounds

Riverside Gardens: Davey Resource Group Design with revisions was reviewed. New proposed total cost for the design portion of the project is \$12,836. Motion made to spend, but not to exceed, \$24,000.00 for implementation of the reclamation area (wet mesic area at South parking area along Schwartz Rd.) project at Riverside Gardens. Spending up to \$17,000 will be funded by Walmart Grant and \$7000 from Park Board Budget. Purpose of reclamation project is to fulfill compliance with the Walmart Grant previously awarded. Motion was proposed by Marggie, seconded by Mark. Motion passed unanimously. Discussion followed.

Motion proposed by Marggie to allow Ms. Kimm to have authority to sign off on the final scope of the Riverside Gardens reclamation project and all expenditures associated with completion of the project. Motion seconded by Mark. Motion approved unanimously.

Leo-Cedarville Park: Bathroom facilities now open. Basketball court lights will now be on from dusk to 10:00PM without an optional outdoor timer.

Policies and Resolutions

Park ordinance amendment proposal (to remove language stating that the park board must recommend approval of their appointments to the Town Council) was voted down at the March 15 meeting by Town Council. Memo received from Town Council on March 16 requests that Park Board relinquish all day to day maintenance management to Town maintenance department and focus on development, expansion of the parks along with programming for youth and elderly. Board discussed response to this memo. Board agreed for Cindy to meet with individual Town Council members regarding the intent of the memo.

Groundskeeper job applications reviewed. 13 Applications received; 4 candidates will go on to the interview stage for the hiring process.

Committees and Events

Farmers' Market: Market has been cancelled due to resignation of market master.

Mark reported on the Trail Workshop he attended last week. Mark mentions he gained inspiration for pursuing grants to fund trails in our area. Mark learned about the grant process. He will compile his notes for the Board.

Miscellaneous

Standard Operating Procedures continue to be compiled. Board will continue research on specific procedures for the parks.

Leo-Cedarville Park Board annual report is filed and will be shared with each Town Council member.

Board accepted the resignation of Marggie Faley effective immediately.

Marggie Faley, Secretary