

November 1, 2010 Park Bard meeting

In attendance: Cindy Kimm, Mark Hamilton, Marggie Faley

Minutes of October 18 meeting were approved as distributed.

Budget: Vouchers were signed and current budget report was reviewed.

Maintenance Report: Maintenance is keeping up with leaves in L/C Park. Handicap parking spots are painted on Washington St. at L/C Park. Bolsters are needed at parking spots.

Buildings and Grounds: Riverside Gardens

Layout of picnic area was on the agenda; tabled until next meeting.

Contractor will tend to photocell for lights at Restroom at RSG. Winter hours for Restrooms to be open are changed to 8:00AM to 5:00PM.. Heat is on in Restrooms and water fountain is turned off. Rain barrel and water tank at RSG will be emptied.

Leo-Cedarville Park

Washington St. Parking spots are now completely painted giving additional parking spots and adhering to ADA standards. Light timers are adjusted for winter hours. Restrooms will close at L/C pavilion from December to April.

Policies and Resolutions

Groundskeeper job description discussion continued. A specific list of duties was discussed and revisions were made. Discussion is ongoing.

Committees and Events

Plans for Santa Night are progressing. Board will work with town clerk to purchase some bulk items for the event. We are looking for additional volunteers to decorate L/C Park Pavilion and to assist with Santa Night.

RSG Santa Sign and Grand Gazebo lighting will be through the month of December. Mark will purchase trees for RSG Grand Pavilions. Board will decorate the pavilions.

Miscellaneous

Rental Calendar for November and December was distributed listing rentals for pavilions at parks.

Engineer is invited to next meeting to discuss picnic area at RSG.

Next meeting items: Standard Operating Procedures; Groundskeeper job description; Picnic area design.

Marggie Faley, Secretary