

November 15, 2010 Leo-Cedarville Park Board Minutes

In attendance: Cindy Kimm, Mark Hamilton, Marggie Faley

Budget: Pam, town Clerk, brought vouchers and current Budget balances to the meeting for Board review.

Maintenance Report: Maintenance continues leaf removal in L/C Park

Buildings and Grounds

Riverside Gardens

Layout of new picnic area has been submitted to the town engineer. Engineer will be at the December 6 meeting to discuss. Board plans to discuss with the engineer the phases for trail completion to include concrete walkway through the park. Board looks forward to engineers' feedback on the concrete trails.

Marggie and Cindy have completed a sketch of the area at the South Schwartz Rd parking lot to present to Maumee River Basin Group for discussion of grants. The sketch is a plan for native grasses and flowers which will thrive in an area that collects water. Marggie and Cindy are working on the water tank emptying and storing for winter.

Leo-Cedarville Park

Cindy proposed purchasing a new commercial 12 to 101 cup coffee percolator. Board agrees to this purchase.

Policies and Resolutions

Board engaged in ongoing discussion of Grounds keeper Job Description and detailed task list. Discussion will continue next meeting.

Committees and Events

Santa night plans are developing. Cindy sent out requests for cheerleaders to assist with Santa Night. Thank you to all volunteers who plan to assist. Volunteers have offered to decorate the L/C Park pavilion prior to Santa Night. Promotion continues in the Courier for Santa Night. Mark shared with the Board a prototype of a bolster for roping, to guide visitors to Santa's chair.

Miscellaneous

Cindy distributed first draft of Standard Operating Procedures that the Board will compile for each park

A community member wishes to sponsor a memorial in Riverside Gardens. Suggestions were made to this memorial sponsor to participate in ADA infrastructure planned for the new picnic area.

Next meeting: Review a list of end of year purchases, engineer to discuss layout of picnic area, Santa night and Riverside Gardens Santa lighting, groundskeeper job description discussion.

Marggie Faley, Secretary