

October 4, 2010 Leo-Cedarville Park Board Meeting
In attendance: Cindy Kimm, Mark Hamilton, Marggie Faley

Minutes of the September 27, 2010 meeting were approved as distributed.

Budget: Current expenses were reviewed

Maintenance Report: Ron was present to review current work orders. Cindy discussed with Ron adding the additional handicap space at RSG near Pavilion #1. Cindy discussed with maintenance lifting the height of the mower deck. Board discussed adding "No Mow" areas to RSG next spring.

Buildings and Grounds: RSG: Work is ongoing by Board on design for the picnic area. Mark and Marggie continue work on placing the Gator Dust around the flagstone at Grand Pavilion.

L/C: Board discussed handicap parking spaces to be marked at the park. Board discussed changing the design of the spaces. Board agrees to have maintenance department repaint the lines in the parking lot to designate handicap spaces and the remaining spaces according to the new design. Board discussed adding the responsibility for the lighted sign posting to the duties of the temporary worker. Motion was made by Cindy, seconded by Marggie to add sign posting to the temporary worker's responsibilities. Motion passed.

Policies and Resolutions: Board discussed job description for Groundskeeper. Discussion is ongoing. Board discussed calendar for each park pavilion rental and Board will continue communication with the town manager regarding details about rentals in each pavilion. Board discussed practices for communication with renters.

Events: Santa Night is scheduled for December 9, 2010 at L/C Park pavilion from 5 to 7 PM. Board discussed volunteers needed for this event as well as tasks for the volunteers. Cindy has been in touch with some volunteers already for this event. Board discussed the activities for the evening including cookie decorating and Santa Train rides.

Board was notified that two community volunteers will assist with decorating L/C Park pavilion for Christmas. We appreciate the community stepping up to complete this project.

Miscellaneous: Board discussed regularly scheduled walks around the parks for the purposes of monitoring and gathering information. Board will begin fall cleaning of the shed.

Next meeting: October 18, 2010. Items for the meeting: design plans for picnic area, final 2011 Budget, Groundskeeper job description.

Marggie Faley, Secretary