

LEO-CEDARVILLE TOWN COUNCIL  
MEETING MINUTES  
OCTOBER 6, 2009

ATTENDANCE:

John Eastes  
Michael Young  
Gordon Liechty, Jr.  
Pamela Spannuth – Clerk-Treasurer  
Jim Lauer – Town Engineer

7:00 – Due to Council President Steffens and Mr. Clendenen's attendance at the annual IACT conference, Mr. Young moved to nominate Mr. Eastes to officiate the meeting. Mr. Liechty seconded; motion carried.

The agenda was accepted with flexibility.

MINUTES – The September 15, 2009 minutes were approved with corrections.

BID RESULTS:

MANNING STREET – Mr. Jim Lauer reviewed the bid results for the proposed Manning Street reconstruction project. Mr. Jim Lauer recommends that the council award the bid for Manning Street reconstruction to Wayne Asphalt for the low bid price of \$147,572.80. Motion to accept the bid by Wayne Asphalt was made by Gordon Liechty Jr. Mr. Young seconded. The motion passed by unanimous vote of those present.

Mr. Lauer discussed the itemization of the specific Manning Street capital improvements related directly to stormwater improvements which totals \$27,031.00. Mr. Lauer recommends that council request that the stormwater utility be asked to pay for these this portion of the improvements. He stated that the figure is 18.3% of the total construction cost that can be attributable to the stormwater specific improvements. Mr. Lauer further stated that the stormwater portion of the fees come to approximately \$3,294.00 for planning and \$1,404.00 for engineering representation. Mr. Eastes and Liechty both agreed that this would be an appropriate request of the stormwater utility. Mr. Young stated that he's always been against the stormwater fees and does not object to funding the entire project through the town's budget. Mr. Eastes moved to request the SWU board to assist in the funding of the construction and engineering costs of Manning in the amount of 31,789.00. Mr. Liechty seconded. The motion passed unanimously among those present.

SIP-2009-03 – (Wayne, Ewing Street, Multirose Lane, Lakeview Drive) Mr. Lauer reviewed the bids submitted for project SIP-2009-03. He recommended that the contract be awarded to, Brooks Construction for the low bid of \$84,296.00. Mr. Young moved to accept the bid submitted by Brooks. Mr. Liechty seconded. The motion passed unanimously among those present. No stormwater work is to be done on these roads and will be completely funded by the town's 2009 budget.

AMSTUTZ ROAD CHANGEORDER – Mr. Lauer presented a change order reflecting a price reduction. The new contract price of \$99,971.33 is the final project total. Mr. Liechty moved to accept the change order. Mr. Young seconded. The change order was accepted by unanimous vote of those present.

Mr. Lauer addressed the fact that the Amstutz Road Bridge was not resurfaced due to the additional weight that resurfacing adds to a bridge. The county is also responsible for bridges.

Mr. Liechty moved to approve the full payment of \$99,971.33 to API for the work completed on Amstutz Road. Mr. Young seconded. The approval passed with a unanimous vote.

Mr. Lauer recommended the approval of the certificate of substantial completion for the Amstutz Road project. Mr. Eastes signed this document in councilman Steffens absence.

RIVERSIDE GARDENS RESTROOM – Mr. Lauer updated the council on the status of the Riverside Gardens Restroom. He discussed several minor complications that have been encountered such as some extra foundation work needed due to the poor soil condition. The application to the Leo-Cedarville Sewer District needs to be completed as well as the application to the Fort Wayne City Utilities.

Mr. Young complimented Mr. Lauer for his work on these road projects. He is pleased with the significant amount of work the town has been able to undertake within one budget year.

Mr. Lauer discussed that the only projects that will need to be addressed next year are the stormwater projects on Ivans Lane and Riverdale/Riverview. The projects will be necessary as a result of the SR1/Amstutz Road project. He feels that the SWU will be able to fund the Ivans Lane project but the Riverdale/Riverview project will likely be funded from the council's funds.

Mr. Eastes noted the existing drainage problems on Sauder Road and Witmer Park. Mr. Lauer added that the downtown corridor needs also major stormwater infrastructure improvements. Mr. Eastes requested that Mr. Lauer provide the council with an estimated cost of engineering for the remaining major drainage and street projects. He expressed concern about inflation and the effects it will have on the costs of future projects. Mr. Lauer will provide an estimate by the October 20<sup>th</sup> meeting.

CONCRETE REPAIR – Mr. Liechty moved to approve the expenditure for the concrete repair work completed by Bryan Mires. Mr. Young seconded. The payment to Bryan Mires for \$6,920.00 was approved by unanimous vote.

BUDGET REPORT – Mr. Eastes recommended that the council hold off on discussing salaries until all councilmen are present for discussion.

2010 BUDGET HEARING – The council discussed the proposed budget. There was no one present to object to the proposed 2010 budget.

FINANCIAL REPORT - Ms. Spannuth presented the fund/appropriation balance report.

TOWN ADMINISTRATOR REPORT – Ms. Garton is currently in attendance at the annual IACT conference.

DEER CROSSING SIGNS – Mr. Young requested that the town request that INDOT install deer crossing road signs. Mr. Eastes moved to request that INDOT install deer crossing signs be installed south of the bridge on State Road 1. Mr. Young seconded. Motion passed unanimously. Ms. Garton will be requested to contact INDOT regarding this request.

SWU/GARBAGE BILLING DISCUSSION – Mr. Liechty discussed the term “sanitation” on the billing booklet and how that can confuse residents. Ms. Jennifer Day stated that this is a software programming issue and the company did not wish to change the term when previously brought to their attention. Mr. Young requested that a list of delinquent people be submitted to the council. The difficulties posed by billing in arrears were discussed. Ms. Jennifer Day addressed the difficulties that are being encountered in the billing of this service and asked for direction on how to handle delinquencies. Several specific complications were discussed. Mr. Liechty recommended that a letter or phone call should be the first attempt made to address any initial confusion. The council also agreed that the resident should have their bin removed as a result of a delinquent account. A letter should be sent 10 days in advance of removing the bin. Those currently 2 quarters delinquent should be sent a letter 10 days after the end of the due date noticing them that their bin will be removed for non-payment. Residents delinquent after their grace period should be noticed of their late fee penalty and service given 10 days to pay or lose their bin.

Further discussion regarding the current solid waste collection ordinance will be on the next agenda.

Discussion ensued regarding the multiple special requests to be permitted to opt out of the garbage service. Specific exemption requests were addressed; requests that did not fall within the specific guidelines on the ordinance were denied.

ADJOURNED – The meeting was adjourned until October 20, 2009

APPROVE:

ATTEST:

John Eastes  
Councilman

Pamela Spannuth  
Clerk-Treasurer

